

CARE
COLLEGE OF ENGINEERING

Department of Civil Engineering
INTERNAL CIRCULAR

Date: 08.10.2021

The following faculty member is assigned as Mentor for the students as given below.
The mentor-mentee list has been prepared with respect to 1:20 ratio (mentor-mentees ratio) as per the AICTE norms.

Sl. No.	Name of the Mentor	Class	No. of students
1	M VIGNESHWARAN	IV year	4
2	G VIGNESHWARAN	IV year	3

Instruction to the Mentors:

1. The faculty members who have been assigned as Mentor for the respective classes are instructed to monitor the students and update the students' profile (mentor file).
2. Mentors are informed to discuss with their mentees in the counselling hour, and the meeting minutes/ grievances form the mentees must be recorded in the Counselling report.
3. The counselling report should be submitted to the Head of the Department -every week once the meeting is completed; and the action plan must be noted for proceeding further.
4. Mentors are instructed to maintain the mentor file with all the necessary information/ report/data.



M. Suresh
HoD/ Civil
(Dr. M. Suresh)

Note: Mentor-Mentee list is attached for your reference.

S. Shakti
PRINCIPAL
CARE COLLEGE OF ENGINEERING
No. 27, Thayanur, Trichy-620 009.

DEPARTMENT OF COMPUTER SCIENCE AND ENGINEERING

INTERNAL CIRCULAR

Date: 08/10/2021

The following faculty members are assigned as mentor for the students as given below.


The mentor-mentee list has been prepared with respect to ratio 1:20 (mentor-mentee ratio) as per the AICTE norms

Sl.No	Name of the Mentor	Class	No.of Students
1	M. VIJAYALAKSHMI	II CSE	8
2	L.HEMALATHA	II CSE	8
3	G.DINESH	II CSE	7
4	G.USHADEVI	III CSE	7
5	DR.J. SURESH	IV CSE	9
6	R. SASIKALA	IV CSE	6
7	A.KATHIRAVAN	IV CSE	6

Instruction to the Mentors:

1. The faculty members who have been assigned as mentor for the respective classes are instructed to monitor the students and update the student's profile (mentor file).
2. Mentors are informed to discuss with their mentees in the counseling hour, and the meeting minutes / grievances form the mentees must be recorded in the counseling report.
3. The counseling report should be submitted to the head of the department – every week once the meeting is completed; and the action plan must be noted for proceeding further.
4. Mentors are instructed to maintain the mentor file with all the necessary information / report / data.

HOD/CSE



(Dr.J.SURESH)

Note : Mentor- Mentee list is attached for your reference .



Department of ECE
INTERNAL CIRCULAR

Date: 7.2.2021

The following faculty member is assigned as Mentor for the students as given below.
The mentor-mentee list has been prepared with respect to 1:20 ratio (mentor-mentees ratio) as per the AICTE norms.

Sl. No.	Name of the Mentor	Class	No. of students
1	S.Sriram Sundar	III ECE	5
2	R.Deepalakshmi	IV ECE	5
3	R.Vanitha	II, IV ECE	5
4	M.Shiva Shankari	II, III ECE	4
5	J.Jecintha	II, III ECE	5
6	J.Vinitha	II, III ECE	5
7	Dr.J.Jeyarani	II ECE	2

Instruction to the Mentors:

1. The faculty members who have been assigned as Mentor for the respective classes are instructed to monitor the students and update the students' profile (mentor file).
2. Mentors are informed to discuss with their mentees in the counselling hour, and the meeting minutes/ grievances form the mentees must be recorded in the Counselling report.
3. The counselling report should be submitted to the Head of the Department -every week once the meeting is completed; and the action plan must be noted for proceeding further.
4. Mentors are instructed to maintain the mentor file with all the necessary information/ report/data.

J. Jeyarani

HoD/ ECE

HEAD

Dept. of Electronics and Communication Engg.
CARE College of Engineering
Trichy-620 009

Note: Mentor-Mentee list is attached for your reference.

S. Prasad
PRINCIPAL

CARE COLLEGE OF ENGINEERING

No. 27, Thayanur, Trichy-620 009

CARE 
COLLEGE OF ENGINEERING

DEPARTMENT OF MECHANICAL ENGINEERING

Dr. D.R.RAJKUMAR
HoD

Ref : CARE/ME/2021

Date: - 04-10-2021

CIRCULAR

It is proposed to introduce that, student counselling system in our Department to counsel and mentor the students academically and personally in order to develop them as holistic personalities and to improve their academic performance. The mentees will be allotted to each Faculty 1:20 ratios as per AICTE norms. Counselling has to be conducted every week and points discussed with the students have to be recorded in a separate counselling file and remedy must be noted in the same file for proceeding further. The outcome of the counselling has to be reported to the H.O.D every week. List of students allotted to each mentor is given below .This will come into effect from 11.10.2021.



HoD/ Mechanical



Signature of principal

PRINCIPAL
CARE COLLEGE OF ENGINEERING
No. 27, Thayanur, Trichy-620 009.

Note: Mentor –Mentee list is attached for your reference

CARE

COLLEGE OF ENGINEERING

(Approved by AICTE, New Delhi and Affiliated to Anna University, Chennai)

DEPARTMENT OF SCIENCE AND HUMANITIES

CIRCULAR

Date: 30.11.2020

The following faculty members are assigned as Mentor for the students as given below for the academic year 2020-21. The mentor – mentee list has been prepared with respect 1:20 ratio (mentor – mentee ratio) as per the AICTE norms.


Sl.No.	Name of the faculty member as Mentor	Class	Number of students
1.	Mr.R.Saravanan,AP/EEE	I- A Sec	08
2.	Dr.M.Murali,ASP/Physics	I- A Sec	10
3.	Mr.S.Susindhiran,AP/Physics	I- B Sec	12
4.	Dr.Lalitha Easwaran,AP/Chemistry	I- B Sec	12
5.	Mr.A.Arun Kumar,AP/Chemistry	I- A Sec	10
6.	Mrs.A.Shirley Mary. Vanitha,AP/English	I- A Sec	10
7.	Mrs.A.Karthicka,AP/English	I- B Sec	13
8.	Mr.G.Thavaselman,AP/Maths	I- A Sec	09
9.	Ms.Y.D.Christina Merline,AP/Maths	I- A Sec	10
10.	Mrs.D.Nirmala Devi,AP/Maths	I- B Sec	13

Instruction to the mentors:

1. The faculty members who have been assigned as Mentor for the respective classes are instructed to monitor the students and update their profile (Mentor file).
2. Mentors are informed to discuss with their mentees during counselling hour and the meeting minutes/grievances from the mentees must be recorded in the counselling report.
3. The counselling report should be submitted to the Head of the Department in every week once the meeting is completed and the action plan must be noted for further proceedings,
4. Mentors are instructed to maintain the mentor file with all the necessary information/report/data.


HOD/S&H
(Mr.G.VENKATESAN)

Note: Mentor – Mentee list is attached for your kind reference.


PRINCIPAL
CARE COLLEGE OF ENGINEERING
No. 27, Thayanur, Trichy-620 009.

CARE

COLLEGE OF ENGINEERING

(Approved by AICTE and Affiliated to Anna University, Chennai)
27, Thayanur, Trichy - 620009

MASTER OF BUSINESS ADMINISTRATION

Batch : 2020-2022

Circular No: AY20-21/EVEN/1

Date: 07.10.2020

Mentor - Mentees Meeting

(Online)

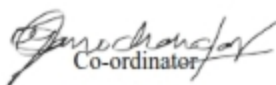
CIRCULAR

The MBA students are hereby informed to attend online mentors and mentees meeting to discuss about your problems related to academic aspects on 07.05.20 from 05.00pm to 06.00 pm.

Topics to be discussed:

1. Discussion related to Dress Code
2. Discussion related to Hair cut
3. Leadership quality
4. Classroom attentiveness

The list of mentors and mentee is enclosed.


Co-ordinator

Mentor – Mentee Committee



Signature of principal

PRINCIPAL
CARE COLLEGE OF ENGINEERING
No. 27, Thayanur, Trichy-620 009.