



Criterion 7

INSTITUTIONAL VALUES AND BEST PRACTICES

100

7.1 Institutional Values and Social Responsibilities (50)

7.1.7. The Institution has disabled-friendly, barrier free environment

1. Built environment with ramps/lifts for easy access to classrooms.
2. Disabled-friendly washrooms
3. Signage including tactile path, lights, display boards and signposts
4. Assistive technology and facilities for persons with disabilities (*Divyangjan*) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading material, screen reading

CARE
GROUP OF INSTITUTIONS

Lr. No. CARE / 8107 / Expenditure Estimate / 2017-18 / 122 Date: 13.04.2018

Director
CARE Group of Institutions (College Code: 8107).

To
Controller of Examinations (i/c)
S.P.Road, Guindy,
Anna University,
Chennai – 600 025.

Sir,

Sub: **8107 –CARE - Anna University Chennai Theory Examinations – April /May 2018 - seeking permission to appoint Scribe for April/May 2018 University Theory Examinations – Reg.**

Ref : NAME: R.SUREN
Reg. No. : 810714103046
BRANCH : CIVIL ENGINEERING
SEMESTER : 8


This is to inform you that the above said candidate met with an accident and his right arm is broken as per his medical report, he cannot write the University Examinations on his own. Hence we request you to provide a trained Scribe for the above said candidate to write the University Theory Examinations April/May 2018 Starting from 23.04.2018 as per the schedule in the Hall ticket .Kindly do the needful at the earliest.

Thanking you

Encl.:

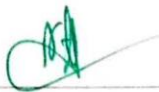
1. Hall Ticket issued by Anna University, Chennai – 25.
2. Medical Certificate


Copy to: Zonal Co-ordinator - Trichy


Director
DIRECTOR
C.A.R.E. GROUP OF INSTITUTIONS
No. 27, Thayanoor Village
TRICHY - 620 009

27, Thayanur Village, Trichy – 620 009.
Phone: 0431-2690507, Website : www.care.ac.in

Fig. 7.1.7.10 Scribe request Letter

To. Exam Cell
Copy to. Office file.


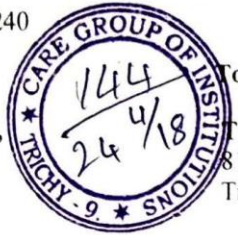
	ANNA UNIVERSITY CHENNAI 600 025 Office of the Controller of Examinations	Off:	22301632, 22357244
			22357295, 22357296
			22357286, 22357263
		Fax:	91-44-22301134
	E-mail:	coe@annauniv.edu	

Lr. No.8107/COE/C31/2018 – 14240

Date: 23.04.2018

From

The Controller of Examinations,
Anna University
Chennai – 600 025.



The Director,
8107 – C.A.R.E. Group of Institutions,
Trichy – 620 009.

Sir,

Sub: Office of the Controller of Examinations - Anna University – Chennai 25 –
VIII Semester April / May - 2018 Examinations – Permission for extra time
with half an hour to complete the examinations – Granted – Reg.

Ref: Your Lr.No.CARE/8107/Expenditure Estimate/2017-18/122, dated: 13.04.2018.

* * * * *

Kind attention is invited to the reference cited.



It is informed that Mr. Suren R. with Reg. No.810714103046, B.E. – Civil Engineering branch
student of your college is permitted to write the VIII semester April / May - 2018 Theory Examinations
with half an hour extra time, on the basis of Medical certificate produced by him as a special case.

You are requested to make suitable arrangements in this regard under your strict vigilance.

Yours faithfully,


23.4.18
for CONTROLLER OF EXAMINATIONS

Copy to: The Zonal Co-ordinator / Officer, Zone – XVIII.


20/4/18.

20/4/18