

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient




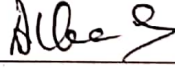
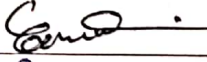
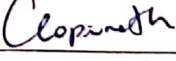
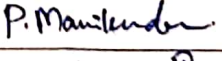
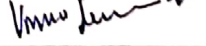
The institution has a well-defined system in place to deal with examination related grievances and student grievance redressal committee is actively engaged in addressing all such grievances. The Institution follows a completely web-enabled (online) internal assessment and attendance management system (CRM). Assignment and test / project marks are displayed in department notice boards and all mark statements and attendance are sent to parents. The faculty addresses the rightful grievances of the students pertaining to the marks obtained in the internal assessment. The evaluated papers related to internal examination consisting of class tests, assignments, projects, etc. are returned to students with detailed remarks and suggestions for improvement. Any query of students regarding the feedback and evaluation is thoroughly addressed by the respective Faculty. The marks are sent to the university only after each student has been given an opportunity and time to review and register his/her complaint, if any. The final Internal Assessment marks are reviewed by the Principal. If any error is detected in the final mark-sheet in spite of rigorous scrutiny, it is reported to the departments concerned to take necessary action. Hence the Institution employs a robust multi-tiered mechanism to ensure transparency in dealing with grievances related to internal examinations.

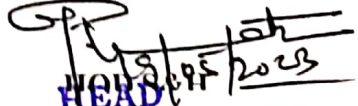
ACADEMIC YEAR: 2022-2023**DEPARTMENT OF SCIENCE AND HUMANITIES****CCM-1 / I YEAR/ CIVIL&MECH****Date: 19-05-2023****CIRCULAR****CLASS COMMITTEE MEETING -I**

The **FIRST** Class Committee Meeting for **I-Year /II-Semester** students will be held on **22-05-2023** at **12:40 PM** in **EEE laboratory**. Subject Handling Faculty members and student representatives are requested to attend the meeting.

AGENDA: -

1. Syllabus completion (Theory & Practical)
2. Availability of study Materials for all subjects
3. Attendance for regular classes & discipline of students
4. Communication & Aptitude training class feedback
5. Cycle test report & I semester result
6. Coaching class and revision Class
7. Students Grievances

Sl.No.	Name of the Faculty and Student Representatives	Position in the CCM	Signature
1.	Mrs.V.Mohanalakshmi	Chairperson	
2.	Mrs.A.Karthicka	Class co-ordinator	
3.	Maria Danial Pushparaj .P	Student Member	
4.	Abdul Rahman.S	Student Member	
5.	Edwin Roshan .S	Student Member	
6.	Gobinath.K	Student Member	
7.	Manikandan.P	Student Member	
8.	Vivin Lenin.O	Student Member	


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Dept. of Science and Humanities
CARE College of Engineering
Trichy - 620 009.



(Approved by AICTE and Affiliated to Anna University, Chennai)

27, Thayanur, Trichy - 620009

Department of Science & Humanities

FIRST Class Committee Meeting Report

I YEAR / II SEM / A SECTION (ACADEMIC YEAR 2022-2023)

CHAIRPERSON: Mrs. V.Mohanalakshmi / AP / CIVIL

CLASS CO-ORDINATOR: Mrs. A. Karthicka, AP/S&H

DATE: 22.05.2023

VENUE: EEE laboratory

TIME: 12.00 pm to 12.40 pm

Student Members:


01. Maria Danial Pushparaj . P, 02. Abdul Rahman. S, 03. Edwin Roshan. S, 04. Gobinath. K, 05. Manikandan. P, 06. Vivin Lenin. O.

SL. NO.	SUB. CODE	SUBJECT NAME	FACULTY NAME	SYLLABUS COMPLETION	REMARKS	FACULTY SIGNATURE
1	HS3252	Professional English - II	Mrs. A.Karthicka AP/ Eng	Unit 1 & 2 completed class test : planned on next week	no issues in teaching, require more class test. Activity : interview task	
2	MA3251	Statistics and Numerical Methods	Mr.G. Thavaselvan AP/ Maths	Unit 1: completed Unit 2: 90% completed class test :1 conducted	no issues in teaching. Assignment : problems	
4	PH3201	Physics for Civil Engineering	Dr. M Helenselvi AP / Phy	Unit 1: 90% completed Class test : 0	little bit speed in teaching and require videos. Assignment : not assigned	
5	PH3251	Materials Science	Dr. G Vinotha AP/ Phy	Unit 1: completed Unit 2: just started Class test :1 conducted	no issues in teaching, very strict and rude to the students. Assignment : not assigned	



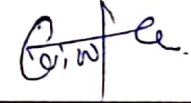
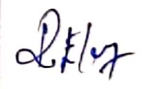
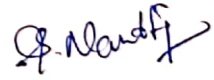

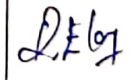

6	BE3252	Basic Electrical, Electronics and Instrumentation Engineering	Ms.R.Elavarasi AP/ECE	Unit 1: completed Unit 2: just started Class test :0	staff getting confused while teaching, want the staff to be well prepared to class. Assignment : problems	<i>P. Elavarasi</i>
7	BE3251	Basic Electrical and Electronics Engineering	Mr. R. Saravanan AP /EEE	Unit 1: completed unit 2: 10% completed class test :1 conducted	Combined class for mech and AI&DS in CR 13, the class room arrangement is not good to listen the class. Need brief explanation on board. Assignment : problems	<i>Shreyas</i>
8	GE3251	Engineering Graphics	Mr. S Maheswaran AP / Mech	Unit 1: 90% completed class test :to be conducted	no issues in teaching, require videos to understand/imagine better. Be soft and avoid	<i>S. Maheswaran</i>
9	GE3252	தமிழரும் தொழில்நுட்பமும் / Tamils and Technology	Dr.K.Senthil AP/Tamil	Unit 1: 90% completed class test :to be conducted	no issues in teaching. Assignment : not assigned	<i>K. Senthil</i>
10	GE3271	Engineering Practices Laboratory	Mr. S Maheswaran AP / Mech & Ms.R.Elavarasi AP/ECE	ECE lab - 3/9 Mech lab - 6/9	no issues	<i>P. Elavarasi</i>
11	BE3272	Basic Electrical, Electronics and Instrumentation Engineering Laboratory	Mr.G. Venkatesan AP/EEE	conducted : 1/12	no issues	<i>P. Venkatesan</i>
12	BE3271	Basic Electrical and Electronics Engineering Laboratory	Mr.G. Venkatesan AP/EEE	conducted : 1/12	no issues	<i>P. Venkatesan</i>
13	GE3272	Communication Laboratory / Foreign Language	Mrs. A.Karthicka AP/ Eng	conducted : 3/20	no issues	<i>A. Karthicka</i>
14		Training & Placement	Mr.T Vijayakumar (APT) & Mrs. Amba Bharati S Desai	Apptitude and communication	no issues	<i>A. Desai</i>

General Comments given by Students

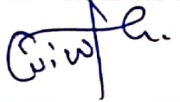



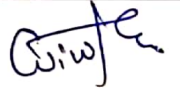
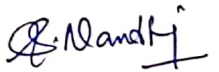
1. Require more quantity of reference books for 2021 reg, in library.
2. Require 2 continuous hours for sports.
3. In CR 21 & 23, 1 fan not working and require extra fan.


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CARE COLLEGE OF ENGINEERING
TRICHY - 620009
Department of Science & Humanities
ACADEMIC YEAR 2022-23(EVEN SEMESTER)
CCM I Action Taken Report

Sl.No.	Section/Branch	Sub.Code/ Name	Faculty Name	Students Comments	Action Taken Report	Faculty Signature
1	A Sec/CE&MECH	HS 3252/PE II	Mrs.A.Karthicka,Eng	More Class Tests	Informed to faculty to conduct class test periodically	
2	A sec /CE& MEC	PH 3201/PCE	Dr.M.Helen Selvi,Phy	Little bit speed in teaching	Asked her to teach slowly	
3	A sec /CE& MECH	PH 3251/PIS	Dr.G.Vinodha,Phy	Very strict and rude to the student	Informed her to deal the students in polite way	
4	A sec /CE& MECH	BE 3252/BEE&IE	Ms.R.Elavarasi,ECE	Staff is getting confused while teaching, want the staff to be well prepared to class.	Informed to staff to prepare before going to the class. Asked her to teach simply to the students	
5	B sec/CSE 1	GE 3251/EG	Mrs.R.Nandhini,Civil	Can be taught little bit Slow	Informed to her teach slowly	
6	B sec/CSE 1	CS 3271/C Lab	Mrs.M.Kalaiselvi,AD	Need More explanation for Lab p	Asked her to give explanations for lab programs	
7	C sec/CSE 2	BE 3251/BEEE	Ms.R.Elavarasi,ECE	Students expected notes for the course and they need more interactive sessions.	Asked her to interactive with students during lecture periods	
8	C sec/CSE 2	CS 3251/C Programming	Mrs.S.Nageshwari,AI	Biology studied students are struggling to understand the subject concepts, hence they	Informed to her teach basic concepts and relevant examples for easy	

CARE COLLEGE OF ENGINEERING
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Department of Science & Humanities
ACADEMIC YEAR 2022-23(EVEN SEMESTER)
CCM 1 Action Taken Report

Sl.No.	Section/Branch	Sub.Code/ Name	Faculty Name	Students Comments	Action Taken Report	Faculty Signature
9	D sec/AI&DS 1	PH 3256/PIS	Dr.G.Vinodha,Phy	Find difficult to learn the derivations,Need little more clear explanation	Asked her to teach derivation part step by step with clear explanation	
10	D sec/AI&DS 1	BE 3251/BEEE	Mr.R.Saravanan,EEE	New subject-Basic need to be explained by solving more problems	Discussed with him to teach from basics and asked to solve more problems in	
11	D sec/AI&DS 1	AD 3251/DSD	Mrs.D.Kiruthiga,AD	Concepts understood but little fast.Don't know how to study in the form of questions	Informed to her teach little bit slow and asked to explain how to study/answer	
12	sec/AI&DS 2 & EC	HS 3252/PE-II	Mrs.M.Jeevitha,Eng	Need clarity while teaching. Not able to pickup the class	Informed to increase the auditability and clarity of teaching improvement	
13	E Sec/AI&DS 2	PH 3256/PIS	Dr.G.Vinodha,Phy	Step by step explanation needed while Derivation	Asked her to teach derivation part step by step with clear explanation	
14	Sec/AI&Ds 2 & EC	GE 3251/EG	Mrs.R.Nandhini,Civil	Fast Teaching. Step by Step explanation needed for problems	Informed to her teach slowly with step by step explanations	


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QUESTION PAPER COMMENT

Question Paper Code :

Question Paper Code : 70071
Exam date/Session : 29-12-2022/FN
Board : Computer Science and Engineering

If no subdivision, Please Select "Not applicable"

Question Number

Question Number
(type question number manually)

Example 1: 12/a/ii

Example 2: 5

Example 3: 5/a

Comment (Maximum 1000 chars)

Please give your comment clearly

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