

CARE

COLLEGE OF ENGINEERING

(Approved by AICTE and Affiliated to Anna University, Chennai
(Accredited by NAAC 'A' Grade)

INTERNAL QUALITY ASSURANCE CELL (IQAC)

CARE/IQAC/Circular/2022-2023

DATE: 8/2/23

CIRCULAR

IQAC auditors & committee in-charges meeting will be conducted on 14/2/23 at 3.00PM in Boardroom. Respective faculty members are requested to attend the meeting.

Agenda:

1. Criteria wise Files & Folders for AY 2022-23 ODD
2. Cells, Clubs & committee files with evidences


IQAC Coordinator


Principal

Copy to:

1. All HoDs
2. Department IQAC Members
3. Committee and Cell in-charges

PRINCIPAL
CARE COLLEGE OF ENGINEERING
No. 27, Thayanur, Trichy-620 009.

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of IQAC Meeting for the Even Semester 2022-2023 held on 14.2.2023 in Board room at 3.00 p.m.

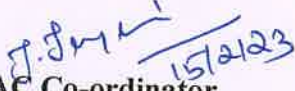
Members Present

All HOD's, IQAC department level coordinators, various Committee & cell In-charges.

Minutes of meeting

- Discussed on Completion of NACC files of AY 2022-2023 ODD semester.
- Discussed on the evidences of incubation and placement cell files.
- Discussed on course file audit report of AY 2022-2023 even semester.
- Discussed on the course file index format for updation in upcoming semester.

Dr.J.Jeyarani, IQAC coordinator concluded the meeting.


IQAC Co-ordinator


Principal

Members:

PRINCIPAL
CARE COLLEGE OF ENGINEERING
No. 27, Thayanur, Trichy-620 009.



COLLEGE OF ENGINEERING

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Internal Quality Assurance Cell

Committee Members Attendance

Date: 14.2.2023

S. No.	Name of the Member	Designation	Role	Signature
1.	Shri. Prative Chend B	CEO	Member from Management	
2.	Dr. Shanthi S	Principal	Chairperson	
3.	Dr. Pasumpon Pandian A	Professor	Dean (R&D)	
4.	Dr. Jeyarani J	HoD/ECE	IQAC Coordinator	
5.	Dr. Gobalakrishnan B.	AP/MECH	Research Coordinator	
6.	Dr. Suresh J	HoD/CSE	Representations from HoDs	
7.	Mr. Selvakumar P	AP/ECE	Training and Placement Officer	
8.	Mr. Venakatesan G & Mr. Sunil Allan S	HoD/S&H AP/ MBA	Alumni Coordinators	
9.	Mr. Karthik S	AP/MECH	IIPC Coordinator	
10.	Mr. Murali C S	AP/CIVIL	Infrastructure Coordinator	
11.	Mr. Sriram Sundar S	AP/ ECE	Website/Social Media Coordinator	
12.	Mr. Krishnamoorthi S	IV Year ECE	Nominee from Student	
13.	Ms. Janani B	Graduate Engineer, TCS, Chennai	Nominee from Alumni	
14.	Mr. Vinod D	Recruitment Manager, HCL Technologies	Nominee from Employer	
15.	Mr. Muthu Ramalingam	Founder & CEO, Dextrasy, Trichy	Nominee from Industry	

J. Jeyani

IQAC Co-ordinator

S. Shanthi

Principal

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

CARE/IQAC/Circular/2022-2023

DATE: 5/4/23

CIRCULAR

IQAC auditors & committee in-charges meeting will be conducted on 11/4/23 at 2.00PM in Boardroom. Respective faculty members are requested to attend the meeting.

Agenda:

1. Criteria wise Files & Folders evidences for AY 2022-23 Even
2. Cells, Clubs & committee files with evidences


IQAC Coordinator


Principal

Copy to:

4. All HoDs
5. Department IQAC Members
6. Committee and Cell in-charges

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of IQAC Meeting for the Even Semester 2022-2023 held on 11.4.2023 in Board room at 2.00 p.m.

Members Present

All HOD's, IQAC department level coordinators, various Committee & cell In-charges.

Minutes of meeting

- Discussed on Completion of NACC files of AY 2022-2023 Even semester.
- Discussed on Internal Assessment audit report of AY 2022-2023 even semester.
- Discussed on the Mentor and counseling file evidences.

Dr.J.Jeyarani, IQAC coordinator concluded the meeting.

J. Jeyarani
11/4/23
IQAC Co-ordinator

S. Raj
Principal

Members:

PRINCIPAL
CARE COLLEGE OF ENGINEERING
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Internal Quality Assurance Cell

Committee Members Attendance

Date: 11.4.2023

S. No.	Name of the Member	Designation	Role	Signature
1.	Shri. Prative Chend B	CEO	Member from Management	
2.	Dr. Shanthi S	Principal	Chairperson	
3.	Dr. Pasumpon Pandian A	Professor	Dean (R&D)	
4.	Dr. Jeyarani J	HoD/ECE	IQAC Coordinator	
5.	Dr. Gobalakrishnan B.	AP/MECH	Research Coordinator	
6.	Dr. Suresh J	HoD/CSE	Representations from HoDs	
7.	Mr. Selvakumar P	AP/ECE	Training and Placement Officer	
8.	Mr. Venakatesan G & Mr. Sunil Allan S	HoD/S&H AP/ MBA	Alumni Coordinators	
9.	Mr. Karthik S	AP/MECH	IIPC Coordinator	
10.	Mr. Murali C S	AP/CIVIL	Infrastructure Coordinator	
11.	Mr. Sriram Sundar S	AP/ ECE	Website/Social Media Coordinator	
12.	Mr. Krishnamoorthi S	IV Year ECE	Nominee from Student	
13.	Ms. Janani B	Graduate Engineer, TCS, Chennai	Nominee from Alumni	
14.	Mr. Vinod D	Recruitment Manager, HCL Technologies	Nominee from Employer	
15.	Mr. Muthu Ramalingam	Founder & CEO, Dextrasys, Trichy	Nominee from Industry	

IQAC Co-ordinator

Principal

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

CARE/IQAC/Circular/2022-2023

DATE: 30/5/23

CIRCULAR

IQAC auditors & committee in-charges meeting will be conducted on 2/6/23 at 3.00PM in Boardroom. Respective faculty members are requested to attend the meeting.

Agenda:

1. Course file End semester audit report completion
2. Stock verification audit for laboratory
3. DAC meeting audit meeting and files submission


30/5/23
IQAC Coordinator


Principal

Copy to:

4. All HoDs
5. Department IQAC Members
6. Committee and Cell in-charges

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of IQAC Meeting for the Even Semester 2022-2023 held on 02.6.2023 in Board room at 3.00 p.m.


Members Present

All HOD's, IQAC department level coordinators, various Committee & cell In-charges.

Minutes of meeting

- Discussed on Completion of End semester auditing of course files of AY 2022-2023 Even semester.
- Discussed on folders completion of AY 2022-2023 odd and even semester.
- Discussed on DAC meeting arrangements in all departments for the AY 2023-2024 ODD semester.

Dr.J.Jeyarani, IQAC coordinator concluded the meeting.


IQAC Co-ordinator


Principal

Members:

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COLLEGE OF ENGINEERING

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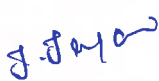
(Accredited by NAAC 'A' Grade)

Internal Quality Assurance Cell

Committee Members Attendance

Date: 02.6.2023

S. No.	Name of the Member	Designation	Role	Signature
1.	Shri. Prative Chend B	CEO	Member from Management	
2.	Dr. Shanthi S	Principal	Chairperson	
3.	Dr. Pasumpon Pandian A	Professor	Dean (R&D)	
4.	Dr. Jeyarani J	HoD/ECE	IQAC Coordinator	
5.	Dr. Gobalakrishnan B.	AP/MECH	Research Coordinator	
6.	Dr. Suresh J	HoD/CSE	Representations from HoDs	
7.	Mr. Selvakumar P	AP/ECE	Training and Placement Officer	
8.	Mr. Venakatesan G & Mr. Sunil Allan S	HoD/S&H AP/ MBA	Alumni Coordinators	
9.	Mr. Karthik S	AP/MECH	IIPC Coordinator	
10.	Mr. Murali C S	AP/CIVIL	Infrastructure Coordinator	
11.	Mr. Sriram Sundar S	AP/ ECE	Website/Social Media Coordinator	
12.	Mr. Krishnamoorthi S	IV Year ECE	Nominee from Student	
13.	Ms. Janani B	Graduate Engineer, TCS, Chennai	Nominee from Alumni	
14.	Mr. Vinod D	Recruitment Manager, HCL Technologies	Nominee from Employer	
15.	Mr. Muthu Ramalingam	Founder & CEO, Dextrasys, Trichy	Nominee from Industry	


IQAC Co-ordinator


Principal

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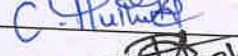
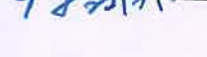
INTERNAL QUALITY ASSURANCE CELL (IQAC)

CARE/IQAC/Circular/2022-2023

DATE: 23/07/22


CIRCULAR

Auditors are requested to audit the course files for the academic year 2022-2023 ODD on or before 01-08-2022. Kindly find the enclosed format for auditing and share your report before 3.00 PM tomorrow.

S. No	Name of the Auditor	Department	Signature
1	Mr. M.Vigneswaran	Civil	
2	Ms.M.Shivashankari	ECE	
3	Mr. S. Gobalakrishnan	Mech	
4	Mr.C.Muthukumaran	CSE	
5	Mr. G.Thavaselvan	SH	
6	Mr.S.Manochandar	MBA	

Enclosure:

1. IQAC course file audit Format


23/7/22
IQAC Coordinator
Dr.J.Jeyarani

CARE

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of First IQAC meeting for the ODD Semester 2022-2023 held on 23/07/22 in board room at 3.00PM

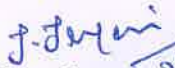
Members Present


1. Dr.S.Shanthi – Principal
2. Dr.A. Pasumpon Pandian – Dean R &D
3. Dr.J.Jeyarani – IQAC Coordinator
4. Dr.J.Suresh –HoD/CSE
5. Mrs.B.Sudhapriya –HoD/Civil
6. Mr.G.Venkatesan –HoD/SH
7. Dr.Manochandar.S-HoD/MBA
8. Dr.D.R.Rajkumar –HoD/Mech
9. Department IQAC Members

The Following points were discussed

- Discussion about subject allocation, Common subjects allocation, previous year results and competency matrix
- Discussed about Time Table, Common subjects venue , training and placement hours in time table
- Discussed about the course file auditing to be done with the given formats and metrics.

Dr.J.Jeyarani, IQAC Coordinator concluded the meeting.


IQAC Coordinator 23/7/22


Principal

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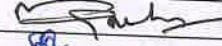

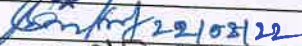

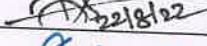

INTERNAL QUALITY ASSURANCE CELL (IQAC)


CARE/IQAC/Circular/2022-2023

DATE: 22/08/22

CIRCULAR

Auditors are requested to attend a meeting on 23/08/22 by 3.00 PM in the boardroom to discuss on the NAAC files preparation as per given formats and UT1 question paper audit for III & IV year courses.

S. No	Name of the Auditor	Department	Signature
1	Mr. M.Vigneswaran	Civil	
2	Ms.M.Shivashankari	ECE	
3	Mr.G.Gobalakrishnan	Mech	
4	Mr.C.Muthukumaran	CSE	
5	Mr. G.Thavaselvan	SH	
6	Mr.S.Manochandar	MBA	


22/8/22
IQAC Coordinator
Dr.J.Jeyarani

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of Second IQAC meeting for the ODD Semester 2022-2023 held on 23/08/22 in board room at 3.00PM

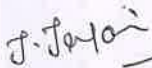
Members Present

10. Dr.S.Shanthi – Principal
11. Dr.A. Pasumpon Pandian – Dean R &D
12. Dr.J.Jeyarani – IQAC Coordinator
13. Dr.J.Suresh –HoD/CSE
14. Mrs.B.Sudhapriya –HoD/Civil
15. Mr.G.Venkatesan –HoD/SH
16. Dr.Manochandar.S-HoD/MBA
17. Dr.D.R.Rajkumar –HoD/Mech
18. Department IQAC Members

The Following points were discussed

- Discussion on Files verification done by Dean R&D and IQAC Coordinator
- Completion of corrections suggested by Dean and submission after correction
- Informed all department IQAC members to complete Question paper audit on or before 24/08/22 for higher semester courses and answer sheet audit before 02/09/22.

Dr.J.Jeyarani, IQAC Coordinator concluded the meeting.


IQAC Coordinator 23/8/22


Principal

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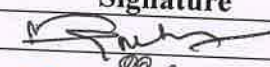


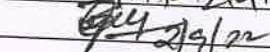


INTERNAL QUALITY ASSURANCE CELL (IQAC)


CARE/IQAC/Circular/2022-2023

DATE: 02/09/22

CIRCULAR

Auditors are requested to complete UT2 question paper audit (III & IV Year courses) and CT1(II Year courses) on or before 23/09/22. Answer sheet audits must be completed before 07/10/22 and reports to be shared to IQAC Coordinator.

S. No	Name of the Auditor	Department	Signature
1	Mr. M. Vigneswaran	Civil	
2	Ms. M. Shivashankari	ECE	
3	Mr. G. Gopalakrishnan	Mech	
4	Mr. C. Muthukumaran	CSE	
5	Mr. G. Thavasvelvan	SH	
6	Mr. S. Manochandar	MBA	


IQAC Coordinator
Dr. J. Jeyarani

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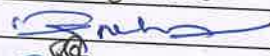
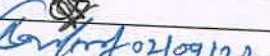
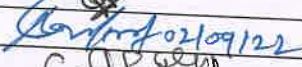



INTERNAL QUALITY ASSURANCE CELL (IQAC)


CARE/IQAC/Circular/2022-2023

DATE: 02/09/22

CIRCULAR

Auditors are requested to complete CT1 question paper audit (III & IV Year courses) and UT1 (II Year courses) on or before 06/09/22. Answer sheet audits must be completed before 16/09/22 for UT1 and 21/09/22 for CT1 and reports to be shared to IQAC Coordinator.

S. No	Name of the Auditor	Department	Signature
1	Mr. M. Vigneswaran	Civil	
2	Ms. M. Shivashankari	ECE	
3	Mr. G. Gobalakrishnan	Mech	 02/09/22
4	Mr. C. Muthukumaran	CSE	 C. Muthukumaran
5	Mr. G. Thavaselvan	SH	 21/9/22
6	Mr. S. Manochandar	MBA	 21/9/22


IQAC Coordinator
Dr. J. Jeyarani
21/9/22

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COLLEGE OF ENGINEERING

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

CARE/IQAC/Circular/2022-2023

DATE: 08/12/22

CIRCULAR

IQAC auditors meeting will be conducted on 09/12/22 at 11.30 AM in DSP Lab. All IQAC members are requested to attend the meeting.

Agenda:

1. Regulation 2021 norms
2. Course File auditing

S. Jayan
IQAC Coordinator *8/12/22*

S. Prathap
8-12-22

Copy to:

1. All HoDs
2. Department IQAC Members

1. *Murali*
MURALI GAIK - CIVIL
2. *M. Shiva Shankari*
(M. SHIVASHANKARI - ECE)
3. *C. Prathap* [C. PRATHAP, AP/CSE]
4. *H. Thavaseelan* 9/12/2022
H. THAVASEELAN OP/SDH
5. *B. Gobalakrishnan*
B. GOBALAKRISHNAN
OP/MECH
6. *A. Keerthana Devi*
A. KEERTHANA DEVI
AP/MBA
7. *K. Saravanan*
(K. SARAVANAN, AIDS)

CARE

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(Approved by AICTE, NewDelhi, Affiliated to Anna University, Chennai)







INTERNAL QUALITY ASSURANCE CELL (IQAC)

CARE/IQAC/Circular/2022-2023

DATE: 09/12/22

CIRCULAR

Auditors are requested to audit the course files for the academic year 2022-2023 ODD on or before 15-12-2022. Kindly find the enclosed format for auditing and share your report .

S. No	Name of the Auditor	Department	Signature
1	Mr. C.S.Murali	Civil	
2	Ms.M.Shivashankari	ECE	
3	Mr. B.Gobalakrishnan	Mech	
4	Mr.C.Muthukumaran	CSE	
5	Mr. G.Thavaselvan	SH	
6	Mr.S.Manochandar	MBA	
7	Mr.K.Saravanan	AD	


Enclosure:

1. IQAC course file audit Format


9/12/22
IQAC Coordinator
Dr.J.Jeyarani



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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of IQAC meeting for the ODD Semester 2022-2023 held on 09/12/22 in DSP Lab at 11.30AM

Members Present

1. Dr.S.Shanthi – Principal
2. Dr.A. Pasumpon Pandian – Dean R &D
3. Dr.J.Jeyarani – IQAC Coordinator
4. Mr.Nizarudeen–HoD/CSE
5. Mrs.B.Sudhapriya –HoD/Civil
6. Mr.G.Venkatesan –HoD/SH
7. Dr.Manochandar.S-HoD/MBA
8. Dr.D.R.Rajkumar –HoD/Mech
9. Department IQAC Members

The Following points were discussed

- Discussion about R2021, minor degree & Honors discussed
- Discussed about Verticals chosen in all departments & criteria on which it was chosen
- Discussed about the course file auditing to be done with the given formats and metrics.

Dr.J.Jeyarani, IQAC Coordinator concluded the meeting.

J. Jeyarani
IQAC Coordinator 9/12/22

S. Shanthi
9.12.22
Principal

S. No	Name of the Auditor	Department	Signature
1	Mr. C.S.Murali	Civil	<i>[Signature]</i>
2	Ms.M.Shivashankari	ECE	<i>[Signature]</i>
3	Mr. S. Gobalakrishnan	Mech	<i>[Signature]</i>
4	Mr.C.Muthukumaran	CSE	<i>[Signature]</i>
5	Mr. G.Thavaselvan	SH	<i>[Signature]</i>
6	Mr.S.Manochandar	MBA	<i>[Signature]</i>
7	Mr.K.Saravanan	AD	<i>[Signature]</i>