

18/03/2024 - Dr/109

CARE

COLLEGE OF ENGINEERING

Approved by AICTE, New Delhi | Affiliated to Anna University, Chennai
Accredited by NAAC with 'A' Grade
#27, Thayanur, Tiruchirappalli - 620009

Internal Quality Assurance Cell

CARE/IQAC/Circular-03/ 2023-2024

Date: 18.3.2024

CIRCULAR

IQAC auditors and committee in charges meeting will be conducted on 15.3.2024 at 2.00 p.m in board room. Respective faculty members are requested to attend the meeting.

AGENDA

1. Course file audit for Odd semester 2023-2024
2. Other criteria files completion for AQAR
3. Any other points for discussion

J. Jeyan
IQAC Co-ordinator

Copy to:

All HOD's

Department IQAC Members

Committee and Cell in-charges

S. Phat
Principal

PRINCIPAL
CARE COLLEGE OF ENGINEERING
No. 27, Thayanur, Trichy-620 009.

IQAC MEETING

18.3.2024

AGENDA:

1. Course file audit for Odd semester 2023-2024
2. Other criteria files completion for AQAR
3. Any other points for discussion

Members Present

All HOD's, IQAC department level coordinators, Committee cell in-charges

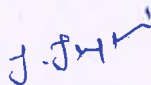
Minutes of meeting

- Discussed on Completion of NACC files of AY 2023-2024 odd semester.
- Discussed on Course file audit for Even semester 2023-2024.
- Discussed on Other criteria files completion and reports from various cells.
- Discussed on Assignment rubrics modification.

Dr.J.Jeyarani, IQAC coordinator concluded the meeting.

Action Taken Report

- All academic files and course files were audited and report submitted to Principal.
- Committee files was audited and submitted to principal
- AQAR status for data template was audited.
- Modification in Assignment plan was circulated to all the departments.
- An Awareness session on "Outcome Based Education (OBE) and Curriculum Development under the Quality initiatives of IQAC were planned for the faculty members in the upcoming week.



IQAC Co-ordinator



Principal

PRINCIPAL
CARE COLLEGE OF ENGINEERING
No. 27, Thayanur, Trichy-620 009.

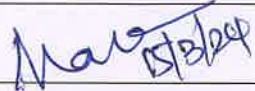
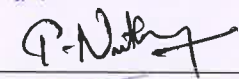




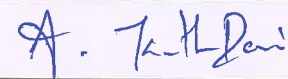
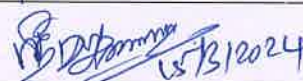
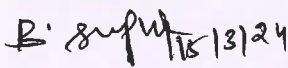

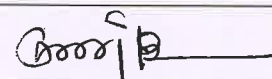
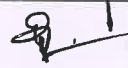
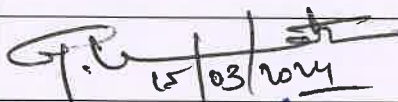

CARE COLLEGE OF ENGINEERING

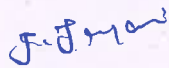
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IQAC MEETING

MEMBERS PRESENT

Date: 15.3.2024

S.No	Name of the faculty	Signature
1	Mrs.M.Vijayalakshmi, AP/AI&DS	
2	Mr.T.Nandakumar, AP/CIVIL	
3	Mrs.V.Gomathi, AP/CSE	
4	Mrs.M.Shiva Shankari, AP/ECE	
5	Dr.B.Gobalakrishnan/ AP, MECH	
6	Mr. Thavaselvan G, AP/S&H	
7	Mrs. Keerthana Devi A, AP/MBA	
8	Mr.S.Sriram Sundar, AP/ECE	
9	Mrs.B.Sudha Priya, HOD/CIVIL	
10	Mrs.A.Shirley Mary Vanitha, AP/S&H	
11	Dr.D.R.Rajkumar, HOD/MECH	
12	Mr.P.Selvakumar, T&P Officer	
13	Mr.G.Venkatesan, HOD/S&H	
14	Dr.J.Suresh, HOD/CSE	



IQAC Co-ordinator



Principal

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Internal Quality Assurance Cell

CARE/IQAC/Circular-04/ 2023-2024

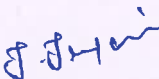
Date: 21.5.2024

CIRCULAR

IQAC auditors and committee in charges meeting will be conducted on 24.5.2024 at 11.00 a.m in board room. Respective faculty members are requested to attend the meeting.

AGENDA

1. Course file audit for even semester 2023-2024
2. Criteria files completion
3. Academic Audit report submission status
4. Academic council and BOS meeting for the next academic year


IQAC Co-ordinator

Copy to:

All HOD's

Department IQAC Members

Committee and Cell in-charges



Principal

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#27, Thayanur, Tiruchirappalli - 620009

IQAC MEETING

27.5.2024

AGENDA:

1. Internal file audit for even semester 2023-2024
2. Criteria files completion
3. Academic Audit report submission status
4. Academic council and BOS meeting for the next academic year

Members Present

All HOD's, IQAC department level coordinators, Committee cell in-charges

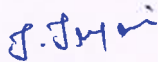
Minutes of meeting

- Discussion on internal audit reports for the even semester.
- Verification and status of all criterion files and AQAR data template completion.
- Discussion of materials uploads status in the college website.
- Verification of External Academic audit report status from all departments.
- Discussion of Plan for the BOS meeting in next semester courses from all departments.
- Discussion of Course list and syllabus coverage for the respective departments.

Dr.J.Jeyarani, IQAC coordinator concluded the meeting.

Action Taken Report

- Internal audit reports for the even semester were thoroughly reviewed and discussed.
- Necessary corrections and recommendations were noted for each department.
- External academic audit reports were collected and verified from all departments.
- A summary of findings from the audit reports was prepared for further analysis and action.
- To enhance the knowledge of new courses faculty members are encouraged to learn online courses through various platforms.



IQAC Co-ordinator



Principal

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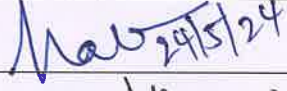
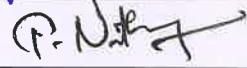
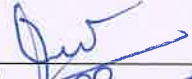

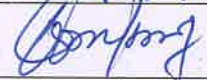


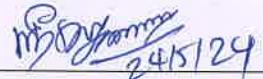
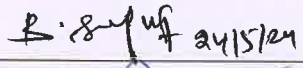
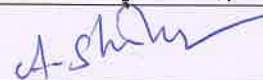
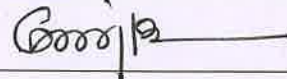

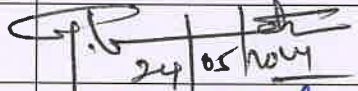
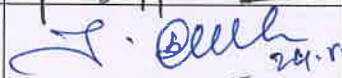
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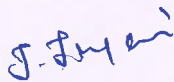
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IQAC MEETING

MEMBERS PRESENT

Date: 24.5.2024

S.No	Name of the faculty	Signature
1	Mrs.M.Vijayalakshmi, AP/AI&DS	
2	Mr. Mr.T.Nandakumar, AP/CIVIL	
3	Mrs.V.Gomathi, AP/CSE	
4	Mrs.M.Shiva Shankari, AP/ECE	
5	Dr.B.Gobalakrishnan/ AP, MECH	
6	Mr. Thavasvelvan G, AP/S&H	
7	Mrs. Keerthana Devi A, AP/MBA	
8	Mr.S.Sriram Sundar, AP/ECE	
9	Mrs.B.Sudha Priya, HOD/CIVIL	
10	Mrs.A.Shirley Mary Vanitha, AP/S&H	
11	Dr.D.R.Rajkumar, HOD/MECH	
12	Mr.P.Selvakumar, T&P Officer	
13	Mr.G.Venkatesan, HOD/S&H	
14	Dr.J.Suresh, HOD/CSE	



IQAC Co-ordinator



Principal

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CARE COLLEGE OF ENGINEERING
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Internal Quality Assurance Cell

CARE/IQAC/Circular-01/ 2023-2024

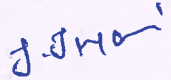
Date: 1.8.2023

CIRCULAR

IQAC auditors and committee in charges meeting will be conducted on 4.8.2023 at 3.00 p.m in board room. Respective faculty members are requested to attend the meeting.

AGENDA

1. Course file audit for odd semester 2023-2024
2. Other criteria files completion
3. AQAR data Completion
3. Any other points for discussion


IQAC Co-ordinator

Copy to:

All HOD's

Department IQAC Members

Committee and Cell in-charges


Principal

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IQAC MEETING

7.8.2023

AGENDA:

1. Course file audit for odd semester 2023-2024
2. Other criteria files completion
3. AQAR data Completion
3. Any other points for discussion

Members Present

All HOD's, IQAC department level coordinators, Committee cell in-charges

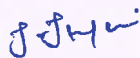
Minutes of meeting

- Discussed on Completion of NACC files of AY 2023-2024 odd and AY 2022-2023 even semester.
- Discussed on Course file audit for Odd semester 2023-2024.
- Discussed on Other criteria files completion and reports from various cells.
- Discussed on lecture notes preparation for course file.
- Quality journal publication in all departments to be ensured in upcoming days.

Dr.J.Jeyarani, IQAC coordinator concluded the meeting.

Action Taken Report

- All course files were audited and report submitted to Principal.
- Committee files was audited and submitted to principal
- AQAR status for data template was audited.
- All faculty members are instructed to adopt Lecture note template for the notes preparation.
- Research and development cell was informed with instructions to conduct research programs for quality journal publications.



IQAC Co-ordinator



Principal

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CARE

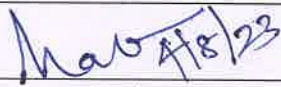

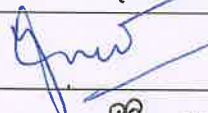

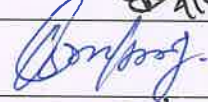

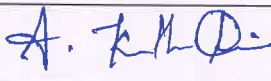

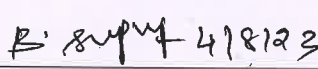
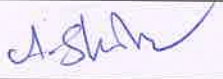
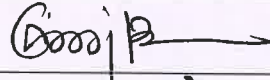
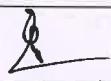
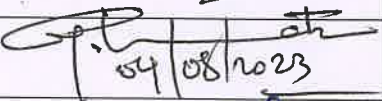
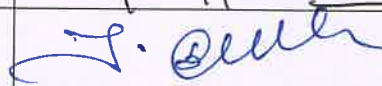
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#27, Thayanur, Tiruchirappalli - 620009

IQAC MEETING

MEMBERS PRESENT

Date: 4.8.2023

S.No	Name of the faculty	Signature
1	Mrs.M.Vijayalakshmi, AP/AI&DS	
2	Mr.T.Nandakumar, AP/CIVIL	
3	Mrs.V.Gomathi, AP/CSE	
4	Mrs.M.Shiva Shankari, AP/ECE	
5	Dr.B.Gobalakrishnan/ AP, MECH	
6	Mr. Thavaselvan G, AP/S&H	
7	Mrs. Keerthana Devi A, AP/MBA	
8	Mr.S.Sriram Sundar, AP/ECE	
9	Mrs.B.Sudha Priya, HOD/CIVIL	
10	Mrs.A.Shirley Mary Vanitha, AP/S&H	
11	Dr.D.R.Rajkumar, HOD/MECH	
12	Mr.P.Selvakumar, T&P Officer	
13	Mr.G.Venkatesan, HOD/S&H	
14	Dr.J.Suresh, HOD/CSE	



IQAC Co-ordinator



Principal

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CARE COLLEGE OF ENGINEERING
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CARE

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

CARE/IQAC/Circular-01/2023-2024

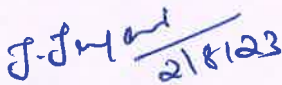
DATE: 02/8/23

CIRCULAR

IQAC auditors & committee in-charges meeting will be conducted on 08.8.2023 at 3.00 PM in the Boardroom. Respective faculty members are requested to attend the meeting.

Agenda:

1. Criteria wise Files & Folders for AY 2022-23 completion
2. Course file Audit report for even semester


21/8/23
IQAC Coordinator


Principal

Copy to:

1. All HoDs
2. Department IQAC Members
3. Committee and Cell in-charges

PRINCIPAL
CARE COLLEGE OF ENGINEERING
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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of IQAC Meeting for the odd Semester 2023-2024 held on 08.8.2023 in Board room at 3.00 p.m.

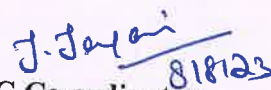
Members Present

All HOD's, IQAC department level coordinators, various Committee & cell In-charges.

Minutes of meeting

- Discussed on Completion of NACC files of AY 2022-2023.
- Discussed on course file audit report of AY 2023-2024 odd semester.

Dr.J.Jeyarani, IQAC coordinator concluded the meeting.


IQAC Co-ordinator

Members:


Principal

PRINCIPAL
CARE COLLEGE OF ENGINEERING
No. 27, Thayanur, Trichy-620 009.



COLLEGE OF ENGINEERING

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Internal Quality Assurance Cell

Committee Members Attendance

Date: 8.8.2023

S. No.	Name of the Member	Designation	Role	Signature
1.	Shri. Prative Chend B	CEO	Member from Management	
2.	Dr. Shanthi S	Principal	Chairperson	
3.	Dr. Pasumpon Pandian A	Professor	Dean (R&D)	
4.	Dr. Jeyarani J	HoD/ECE	IQAC Coordinator	
5.	Dr. Gobalakrishnan B.	AP/MECH	Research Coordinator	
6.	Dr. Suresh J	HoD/CSE	Representations from HoDs	
7.	Mr. Selvakumar P	AP/ECE	Training and Placement Officer	
8.	Mr. Venakatesan G & Mr. Sunil Allan S	HoD/S&H AP/ MBA	Alumni Coordinators	
9.	Mr. Karthik S	AP/MECH	IIPC Coordinator	
10.	Mr. Murali C S	AP/CIVIL	Infrastructure Coordinator	
11.	Mr. Sriram Sundar S	AP/ ECE	Website/Social Media Coordinator	
12.	Mr. Krishnamoorthi S	IV Year ECE	Nominee from Student	
13.	Ms. Janani B	Graduate Engineer, TCS, Chennai	Nominee from Alumni	
14.	Mr. Vinod D	Recruitment Manager, HCL Technologies	Nominee from Employer	
15.	Mr. Muthu Ramalingam	Founder & CEO, Dextrasys, Trichy	Nominee from Industry	

J. Jeyarani

IQAC Co-ordinator

S. Shanthi

Principal

PRINCIPAL
CARE COLLEGE OF ENGINEERING
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Internal Quality Assurance Cell

CARE/IQAC/Circular-02/ 2023-2024

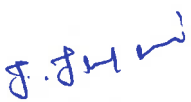
Date: 11.9.2023

CIRCULAR

IQAC auditors and committee in charges meeting will be conducted on 15.9.2023 at 11.00 a.m in board room. Respective faculty members are requested to attend the meeting.

AGENDA

1. Course file audit for odd semester 2023-2024
2. Other criteria files completion
3. AQAR data Completion
3. Any other points for discussion


IQAC Co-ordinator

Copy to:

All HOD's

Department IQAC Members

Committee and Cell in-charges


Principal

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IQAC MEETING

18.9.2023

AGENDA:

- 1 Audit Reports for odd semester 2023-2024
2. Criteria files completion
3. AQAR data Submission
3. Any other points for discussion

Members Present

All HOD's, IQAC department level coordinators, Committee cell in-charges

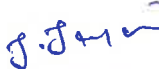
Minutes of meeting

- Discussed on Completion of NACC files of AY 2022-2023 and AY 2021-2022 AQAR Submission file criterion wise.
- Discussed on Question paper and answer paper audit reports submission for Odd semester 2023-2024.
- Discussed on Other criteria files completion and reports from various cells.

Dr.J. Jeyarani, IQAC coordinator concluded the meeting.

Action Taken Report

- AQAR report submitted to Principal.
- All the Committee and cell files was audited and submitted to principal
- AQAR status for data template was verified for both years.
- All departments are instructed to follow the IQAC Review meeting points and submit the comments received in IQAC review meeting.


IQAC Co-ordinator



Principal

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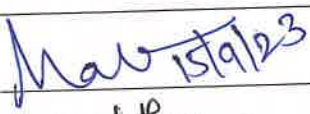

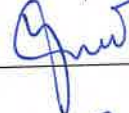
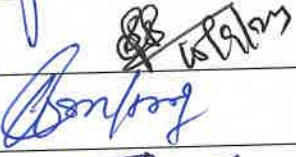
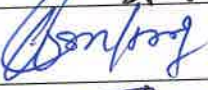



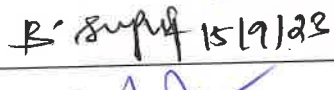
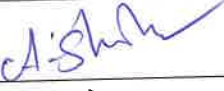
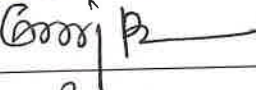

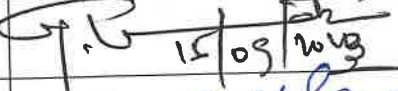

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IQAC MEETING

MEMBERS PRESENT

Date: 15.9.2023

S.No	Name of the faculty	Signature
1	Mrs.M.Vijayalakshmi, AP/AI&DS	
2	Mr.T.Nandakumar, AP/CIVIL	
3	Mrs.V.Gomathi, AP/CSE	
4	Mrs.M.Shiva Shankari, AP/ECE	
5	Dr.B.Gobalakrishnan/ AP, MECH	
6	Mr. Thavasvelvan G, AP/S&H	
7	Mrs. Keerthana Devi A, AP/MBA	
8	Mr.S.Sriram Sundar, AP/ECE	
9	Mrs.B.Sudha Priya, HOD/CIVIL	
10	Mrs.A.Shirley Mary Vanitha, AP/S&H	
11	Dr.D.R.Rajkumar, HOD/MECH	
12	Mr.P.Selvakumar, T&P Officer	
13	Mr.G.Venkatesan, HOD/S&H	
14	Dr.J.Suresh, HOD/CSE	


IQAC Co-ordinator


Principal

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

CARE/IQAC/Circular-02 /2023-2024

DATE: 05/10/23

CIRCULAR

IQAC auditors & committee in-charges meeting will be conducted on 06/10/23 at 10.00 AM in Engineering staff room. Respective faculty members are requested to attend the meeting.

Agenda:

1. AQAR completion of files for AY 2021-2022 & 2022-2023.
2. Follow up of Cycle test 1 and 2 question and answer paper auditing.
3. Teaching learning process initiatives.


5/10/23
IQAC Coordinator


Principal

Copy to:

4. All HoDs
5. Department IQAC Members
6. Committee and Cell in-charges

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Internal Quality Assurance Cell

Committee Members Attendance

Date: 6.10.2023

S. No.	Name of the Member	Designation	Role	Signature
1.	Shri. Prative Chend B	CEO	Member from Management	
2.	Dr. Shanthi S	Principal	Chairperson	
3.	Dr. Pasumpon Pandian A	Professor	Dean (R&D)	
4.	Dr. Jeyarani J	HoD/ECE	IQAC Coordinator	
5.	Dr. Gobalakrishnan B.	AP/MECH	Research Coordinator	
6.	Dr. Suresh J	HoD/CSE	Representations from HoDs	
7.	Mr. Selvakumar P	AP/ECE	Training and Placement Officer	
8.	Mr. Venakatesan G & Mr. Sunil Allan S	HoD/S&H AP/ MBA	Alumni Coordinators	
9.	Mr. Karthik S	AP/MECH	IIPC Coordinator	
10.	Mr. Murali C S	AP/CIVIL	Infrastructure Coordinator	
11.	Mr. Sriram Sundar S	AP/ ECE	Website/Social Media Coordinator	
12.	Mr. Krishnamoorthi S	IV Year ECE	Nominee from Student	
13.	Ms. Janani B	Graduate Engineer, TCS, Chennai	Nominee from Alumni	
14.	Mr. Vinod D	Recruitment Manager, HCL Technologies	Nominee from Employer	
15.	Mr. Muthu Ramalingam	Founder & CEO, Dextrasy, Trichy	Nominee from Industry	

IQAC Co-ordinator

Principal

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Minutes of IQAC Meeting for the Odd Semester 2023-2024 held on 06.10.2023 in 10.00 AM in Engineering staff room .


Members Present

All HOD's, IQAC department level coordinators, various Committee & cell In-charges.

Minutes of meeting

- Discussed on Internal Assessment audit report of AY 2023-2024 odd semester.
- Discussed about the AQAR status of files preparation for 2021-2022 and 2022-2023.
- Planned effective teaching learning workshop for faculty members by Dr.K.Kannan, Professor, Mechanical Department.

Dr.J.Jeyarani, IQAC coordinator concluded the meeting.


IQAC Co-ordinator

Members:


Principal

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