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# Office of the Controller of Examinations

**Claim for Setting Question Paper and Answer Key**

(For External Question Paper Setters Only)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Ref. No. of the Appointment Order(s) | |  | | |
| Name |  | | Bank A/C No. |  |
| Designation |  | | Bank |  |
| Department |  | | Branch |  |
| Institution Name and Address |  | | IFSC Code |  |
| PAN No. |  |
| Mobile No. |  |
| E-mail id |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl.  No. | Course Code | Course Name | No. of  Question Papers | No. of  Answer Key | Amount (₹) |
| 1. |  |  |  |  |  |
| 2. |  |  |  |  |  |
| 3. |  |  |  |  |  |
| Total | | |  |  |  |
| Total Amount in Words: | | | | | |

Remuneration for setting a question paper is 1500.

Remuneration for preparing an answer key for a question paper is 1500.

Date:

Place:

Signature

……………………………………………………………………………………

**For Office Use**

Verified for payment of ₹ …………… (Rupees )

Entered in the payment register ……….……………at Page No.……..…and Sl. No.…….…..

**Assistant Controller of Examinations**