



Office of the Controller of Examinations

Application for Duplicate Grade Sheet

- 1 Application for (tick) : Semester Grade Sheet(s) / Consolidated Grade Sheet
- 2 Name of the Candidate :
- 3 Register Number :
- 4 Degree and Branch :
- 5 Month and Year of Exam(s) for which Duplicate Semester Grade Sheet(s)/Consolidated Grade Sheet is/are Required :
- 6 Circumstances under which the Grade Sheet(s) are Lost :

Declaration

I son/daughter of aged years, an old/current student of CARE College of Engineering and residing at

do hereby solemnly and sincerely state that my semester grade sheet(s)/consolidated grade sheet issued by CARE College of Engineering has irrevocably been lost/destroyed. I will return immediately the duplicate grade sheet(s) to the Office of the Controller of Examinations, CARE College of Engineering once my original grade sheet(s) is/are recovered later. The facts stated above are true and correct to the best of my knowledge and if found false by the College, I shall abide by the decision of the College.

Place:

Date:

Signature of the Candidate

Recommended By

Mentor
(Applicable for the current student)

Head of the Department

Principal

For Office Use

Fee		Assistant	
Fee Paid and Date		Grade Sheet Issued on	
Serial Number		Folio Number	

Deputy Controller of Examinations

Controller of Examinations